

To: All Members of the STANDARDS AND
GENERAL PURPOSES COMMITTEE
(Other Members for Information)

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 23 June 2023

Membership of the Standards and General Purposes Committee

Cllr Andy MacLeod (Chair)
Cllr John Robini (Vice Chair)
Cllr Janet Crowe
Cllr Michael Goodridge

Cllr Gemma Long
Cllr Peter Nicholson
Cllr John Ward

Town/Parish Representatives

To be confirmed

Dear Member

A meeting of the STANDARDS AND GENERAL PURPOSES COMMITTEE will be held as follows:

DATE: MONDAY, 3 JULY 2023

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

Susan Sale,
Executive Head of Legal & Democratic Services & Monitoring Officer

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NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **MINUTES**

To confirm the Minutes of the meetings which took place on 30 November 2022 and 7 June 2023.

3. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Monday 26 June 2023.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Monday 26 June 2023.

CONSTITUTIONAL MATTERS

6. **PROPOSED REVISIONS TO THE SCHEME OF DELEGATION TO OFFICERS AND COUNCILLORS' PLANNING CODE OF GOOD CONDUCT**

(Pages 5 - 62)

The Standards and General Purposes Committee has been asked to consider proposed amendments to the Council's current constitution in relation to Scheme of Delegation to the Joint Executive Head of Development Management, Revised Planning Committee Procedure Rules, and Revised Councillors' Planning Code of Good Practice and to agree to a consultation on matters to be included in a Memorandum of Understanding between planning officers and Councillors.

Recommendation

The Standards & General Purposes Committee is asked to recommend that the Council approves:

1. The proposed revised Scheme of Delegation to the Joint Executive Head of Planning Development, attached at Appendix 1A.
2. The proposed revised Planning Committee Procedure Rules, attached at Appendix 2.
3. The proposed revised Councillors' Planning Code of Good Practice, attached at Appendix 3A.
4. That a consultation with Councillors is undertaken to inform the content of a Memorandum of Understanding between planning officers and Councillors.

7. REVIEW OF THE WAVERLEY BOROUGH CONSTITUTION (Pages 63 - 70)

There is a statutory obligation upon every Local Authority to have a constitution and to both maintain and publish it. It is considered good practice to keep the constitution under constant review and for councillors to consider a more formal review on an annual basis.

This report asks the Standards & General Purposes Committee to establish, jointly in conjunction with Guildford Borough Council's Corporate Governance & Standards Committee, a new Joint Constitutions Review Group (JCRG), with an overall objective of aligning key parts of the Councils' respective constitutions, where appropriate to do so.

Recommendations to Committee

1. **That the Committee agrees to establish, jointly in conjunction with Guildford Borough Council's Corporate Governance and Standards Committee, a new Joint Constitutions Review Group (JCRG).**
2. That the draft terms of reference of the Constitutions Review Group, as set out in **Appendix 1** to this report, be approved. That the Committee note that the purpose of the Constitutions Review Group will be to review the Waverley Borough Council Constitution, alongside the Guildford Borough Council Constitution, and to report back with their recommendations to both the Corporate Governance and Standards Committee at Guildford and the Standards and General Purposes Committee at Waverley. This Committee will then have the opportunity to consider any recommendations from the Constitutions Review Group

relating to the Waverley Borough Council constitution and may make appropriate recommendations to the Council.

3. That the Committee appoints four councillors to the Constitutions Review Group and notes that Guildford Borough Council will also be invited to appoint four Councillors to the Group from their Corporate Governance and Standards Committee. That the Committee, from among those councillors they appoint, appoints a co-chairman of the Constitutions Review Group.

8. **EXCLUSION OF PRESS AND PUBLIC**

To consider the following recommendation on the motion of the Chairman:

Recommendation

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

**For further information or assistance, please telephone
Leila Manzoor, Democratic Services Officer, on 01483 523224 or by
email at leila.manzoor@waverley.gov.uk**